

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.

Audited Financial Statements

with

ACS Schedules

June 30, 2018

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.

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Independent Auditor's Report

To the Board of Directors of
The Kingsbridge Heights Community Center, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of The Kingsbridge Heights Community Center, Inc. (the "Center"), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

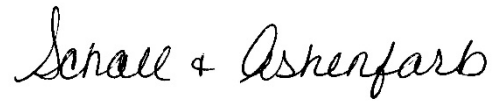
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Kingsbridge Heights Community Center, Inc. as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in cursive script that reads "Schall & Ashenfarb".

Schall & Ashenfarb
Certified Public Accountants, LLC

November 21, 2018

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF FINANCIAL POSITION
AT JUNE 30, 2018

Assets

Cash	\$78,537
Government grants receivable	550,322
Other receivables	60,460
Prepaid expenses and other assets	7,811
Fixed assets, net (Note 4)	<u>986,901</u>
Total assets	<u><u>\$1,684,031</u></u>

Liabilities and Net Assets

Liabilities:	
Accounts payable and accrued expenses	\$735,198
Accrued payroll and payroll related liabilities	593,796
Government grant advances	30,656
Deferred revenue	31,395
Due to Administration for Children’s Services (Note 5)	938,707
Line of credit (Note 6)	302,463
Capital leases (Note 7)	14,074
Loans payable (Note 8)	<u>261,065</u>
Total liabilities	<u>2,907,354</u>
Net assets:	
Unrestricted	(1,604,320)
Temporarily restricted (Note 9)	<u>380,997</u>
Total net assets	<u>(1,223,323)</u>
Total liabilities and net assets	<u><u>\$1,684,031</u></u>

The attached notes and auditor’s report are an integral part of these financial statements.

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
Public support and revenue:			
Government grant income	\$8,123,905		\$8,123,905
Contributions	82,560	\$455,990	538,550
Program fees	423,051		423,051
Special events (net of expenses with a direct benefit to donor) (Note 14)	277,422		277,422
Donated services and in-kind rent (Notes 10 and 15)	837,044		837,044
Other income	69,384		69,384
Net assets released from restrictions	365,869	(365,869)	0
	<u>10,179,235</u>	<u>90,121</u>	<u>10,269,356</u>
Expenses:			
Program services:			
Early childhood services	6,250,434		6,250,434
Youth and family services	2,881,848		2,881,848
Total program services	<u>9,132,282</u>	<u>0</u>	<u>9,132,282</u>
Supporting services:			
Management and general	1,124,951		1,124,951
Fundraising	179,679		179,679
Total supporting services	<u>1,304,630</u>	<u>0</u>	<u>1,304,630</u>
Total expenses	<u>10,436,912</u>	<u>0</u>	<u>10,436,912</u>
Change in net assets from recurring activity	(257,677)	90,121	(167,556)
Non-recurring activity- ACS adjustment (Note 5)	1,400,005		1,400,005
Change in net assets	<u>1,142,328</u>	<u>90,121</u>	<u>1,232,449</u>
Net assets - beginning of year	<u>(2,746,648)</u>	<u>290,876</u>	<u>(2,455,772)</u>
Net assets - end of year	<u><u>(\$1,604,320)</u></u>	<u><u>\$380,997</u></u>	<u><u>(\$1,223,323)</u></u>

The attached notes and auditor's report are an integral part of these financial statements.

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2018

	Program Services			Supporting Services				Total Expenses
	Early Childhood Services	Youth and Family Services	Total Program Services	Management and General	Fundraising	Direct Costs of Special Events	Total Supporting Services	
Salaries	\$2,658,837	\$1,881,266	\$4,540,103	\$738,403	\$124,779		\$863,182	\$5,403,285
Payroll taxes and benefits	645,567	313,223	958,790	101,676	17,873		119,549	1,078,339
Total personnel services	<u>3,304,404</u>	<u>2,194,489</u>	<u>5,498,893</u>	<u>840,079</u>	<u>142,652</u>	<u>0</u>	<u>982,731</u>	<u>6,481,624</u>
Professional fees (including in-kind of \$84,828) (Note 15)	1,803,876	254,861	2,058,737	124,734	20,958		145,692	2,204,429
Office and program supplies	139,534	48,726	188,260	17,523	3,219		20,742	209,002
Occupancy (including in-kind of \$752,216) (Notes 10 and 15)	650,633	118,716	769,349	11,525	816		12,341	781,690
Telephone	13,624	7,425	21,049	4,089	44		4,133	25,182
Insurance	40,527	25,882	66,409	2,264	183		2,447	68,856
Training and conferences	51,915	22,120	74,035	2,044	340	21,455	2,384	97,874
Travel	1,751	64,481	66,232	22,390	443		22,833	89,065
Food	125,707	81,809	207,516	7,222	6,085		13,307	220,823
Repairs and maintenance	40,690	3,948	44,638	18,480	183		18,663	63,301
Participant costs	11,214	29,614	40,828				0	40,828
Interest expense			0	29,700			29,700	29,700
Bank fees			0	11,598	2,631		14,229	14,229
Other	6,675	12,727	19,402	18,725	1,826		20,551	39,953
Depreciation	59,884	17,050	76,934	14,578	299		14,877	91,811
Total expenses before direct costs of special events netted with revenue	<u>\$6,250,434</u>	<u>\$2,881,848</u>	<u>\$9,132,282</u>	<u>\$1,124,951</u>	<u>\$179,679</u>	<u>\$21,455</u>	<u>\$1,304,630</u>	<u>\$10,458,367</u>
Less: direct costs of special events						<u>(21,455)</u>		<u>(21,455)</u>
Total expenses after direct costs of special events netted with revenue	<u>\$6,250,434</u>	<u>\$2,881,848</u>	<u>\$9,132,282</u>	<u>\$1,124,951</u>	<u>\$179,679</u>	<u>\$0</u>	<u>\$1,304,630</u>	<u>\$10,436,912</u>

The attached notes and auditor's report are an integral part of these financial statements.

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2018

Cash flows from operating activities:	
Change in net assets	\$1,232,449
Adjustments to reconcile change in net assets to net cash used for operating activities:	
Depreciation	91,811
Bad debt	10,462
Changes in assets and liabilities:	
Government grants receivable	(10,331)
Other receivables	(26,941)
Prepaid expenses and other assets	6,685
Accounts payable and accrued expenses	134,556
Accrued payroll and payroll related liabilities	(57,906)
Government grant advances	(47,942)
Deferred revenue	(12,195)
Due to Administration for Children's Services	<u>(1,474,128)</u>
Total adjustments	<u>(1,385,929)</u>
Net cash used for operating activities	<u>(153,480)</u>
Cash flows from investing activities:	
Purchases of fixed assets	(96,390)
Disposals of fixed assets	<u>2,280</u>
Net cash used for investing activities	<u>(94,110)</u>
Cash flows from financing activities:	
Repayment of line of credit and cash flow loan	(348,395)
Repayment of capital lease	(7,302)
Repayment of loans payable	(34,817)
Proceeds from line of credit and cash flow loan	<u>462,220</u>
Net cash provided by investing activities	<u>71,706</u>
Net decrease in cash and cash equivalents	(175,884)
Cash - beginning of year	<u>254,421</u>
Cash - end of year	<u><u>\$78,537</u></u>
Interest paid	<u>\$29,700</u>
Non-cash investing activities-fixed asset purchased with loan payable	<u>(\$19,166)</u>
Taxes paid	<u>\$0</u>

The attached notes and auditor's report are an integral part of these financial statements.

THE KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

Note 1 - Nature of the Organization

The Kingsbridge Heights Community Center, Inc. (the "Center") is a non-profit organization whose mission is to provide resources to empower Bronx residents from cradle to career to advance education and well-being for a vibrant community. The Center achieves this in an environment that fosters academic milestones, literacy, mental health support, nutrition, technology, and the arts. The Center serves 4,500 participants annually, a demographically diverse and socioeconomically vulnerable population. Families come from all parts of the borough with the majority being north and central Bronx residents. The Center has served an invaluable role in disrupting cycles of poverty, abuse, and lack of access within our community through education, support, and treatment and counseling services. This is achieved through the following areas: Early Childhood, Youth and Family Services.

The primary sources of revenue are grants from government agencies, private grants and contributions and service fees.

- Early Childhood Services serves over 500 children under 5 years old and their families annually, 80% living below the poverty line providing comprehensive early care and learning in several different program options including: Early Head Start, ELNY and PreK for All. ECS provides education, health, mental health, and special education outreach services under our comprehensive family services model.
- Youth serves more than 500 students annually through after school, special needs, tween, teen and college directions programs.
- Adult and Family Services - Our Changing Futures Program (long-term abuse treatment and therapy) served more than 200 families in 2017. This program provided nearly 2,000 mental health sessions through long-term therapy for survivors of domestic and child sexual abuse. The Center also provided parenting and ESOL classes to more than 300 parents and adults.

The Center also is deeply committed to creating a healthy green environment to escape the demands of city life, combating high rates of food related health disparities such as obesity, diabetes, and heart disease. The Center cultivates curiosity within children of all ages in the seed to plate process and provide an alternative source of fresh produce for our community, many of whom live on low incomes and often struggle to afford fresh fruits and vegetables.

The Center is an active member of United Neighborhood Houses of New York City and United Neighborhood Centers of America. From the adaptive reuse of our historic building to our responsive programs, the Center represents a crucial piece of the fabric of New York City.

The Center has been notified by the Internal Revenue Service that they are exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. The Center has not been designated as a private foundation.

Note 2 - Summary of Significant Accounting Policies

a. Basis of Presentation

The accompanying financial statements have been prepared using the accrual basis of accounting which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

The Center's net assets are classified based upon the existence or absence of donor-imposed restrictions as follows:

- *Unrestricted* – represent those resources for which there are no restrictions by donors as to their use.
- *Temporarily restricted* – represent those resources, the uses of which have been restricted by donors to specific purposes or the passage of time. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor.
- *Permanently restricted* – represents for activity restricted by donors that must remain intact in perpetuity. The Center did not have any permanently restricted net assets at June 30, 2018.

b. Revenue Recognition

Contributions are recorded as revenue at the earlier of the receipt of cash or at the time a pledge is considered unconditional. Contributions received with specific donor restrictions are recorded in the temporarily restricted class of net assets. All other contributions are recorded as unrestricted. When the restrictions from temporarily restricted contributions have been met in the year of donation, they are reported as unrestricted.

Contributions expected to be received within one year are recorded at net realizable value. Conditional contributions are recognized as income when the conditions have been substantially met.

Government grants are recognized as income when a reimbursable expense is incurred. The difference between revenue recognized and cash received is reflected as government grants receivable or refundable advances. Revenues from fee for service contracts are recorded based on established third party reimbursement rates for services provided.

c. Concentration of Credit

Financial instruments which potentially subject the Center to concentration of credit risk consist of cash and money market accounts which have been placed with financial institutions that management deems to be creditworthy. At times, balances may exceed federally insured limits.

d. Allowance for Doubtful Accounts

At June 30, 2018, all pledges and grants receivable are due within one year. The Center reviews receivables that are unlikely to be collected based on historical experience and a review of activity subsequent to the balance sheet date. No allowance for doubtful accounts has been recorded as of June 30, 2018. Write-offs will be made directly to operations in the period any receivable is deemed to be uncollectable.

- e. Fixed Assets
The Center capitalizes all purchases of property and equipment in excess of \$5,000 and a useful life of greater than one year. Fixed assets are recorded at cost or at the fair value at the date of gift. Depreciation is computed using the straight-line method over the estimated useful life of the respective asset. Leasehold improvements are amortized over the shorter of the remaining term or the useful life of the improvement.
- Useful lives are as follows:
- Leasehold improvements – *5-20 year life*
Buildings and improvements – *5-25 year life*
Furniture and equipment – *3-5 year life*
Vehicles – *5 year life*
- Maintenance and repairs, which neither materially add to the value of the asset nor appreciably prolong its life, are charged to expenses as incurred.
- f. Deferred Revenue
The Center received advance payments for the summer camp program which commences in July 2019. Revenue will be recognized upon the camper attending the program.
- g. In-Kind Rent
The Center occupies space for program and administrative services provided at no cost by the Parks Department of the City of New York and NYC Department of Citywide Admin Services. See Notes 10 and 15 for additional details.
- h. Donated Services
Donated services are recognized in circumstances where those services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided in-kind. See note 15 for additional details.
- i. Functional Allocation of Expenses
The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.
- j. Use of Estimates
In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.
- k. Contingencies
Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified, if it is probable that a liability has been incurred.

l. Accounting for Uncertainty of Income Taxes

The Center does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2015 and later are subject to examination by applicable taxing authorities.

m. Subsequent Events

Management has evaluated for potential recognition and disclosure events subsequent to the date of the statement of financial position through November 21, 2018, the date the financial statements were available to be issued. All events that have occurred subsequent to the statement of financial position date through our evaluation date that would require adjustment to or disclosure in the financial statements have been made.

n. New Accounting Pronouncement

The Financial Accounting Standards Board (FASB) issued ASU No. 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. The ASU, which becomes effective for the June 30, 2019 year, focuses on improving the current net asset classification requirements and information presented in the financial statements and notes that are useful in assessing a not-for-profit's liquidity, financial performance and cash flows.

FASB issued an Accounting Standards Update (ASU) No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU which becomes effective for the June 30, 2020 year, provides guidance on whether a receipt from a third-party resource provider should be accounted for as contributions (nonreciprocal transactions) within the scope of Topic 958, Not-for-Profit Entities, or as exchange (reciprocal) transactions.

FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers*. The ASU, which becomes effective for the June 30, 2020 year, focuses on a principle-based model. It highlights the identification of performance obligations of the contract, determining the price and allocating that price to the performance obligation so that revenue is recognized as each performance obligation is satisfied.

Lastly, FASB issued ASU No. 2016-02, *Leases*. The ASU which becomes effective for the June 30, 2021 year, requires the full obligation of long-term leases to be recorded as a liability with a corresponding "right to use asset" on the statement of financial position.

The Center is in the process of evaluating the impact these standards will have on future financial statements.

Note 3 - Going Concern Evaluation by Management

The Center has experienced liquidity and cash flow issues. There have been four consecutive years of operating deficits that total \$2,614,512. At June 30, 2018 there is a total net asset deficit of \$1,223,323 and an unrestricted net asset deficit of \$1,604,320. Approximately 90% of the Center's revenue is earned from governmental grants, which leaves the Center vulnerable as they wait for contracts to be registered and claim submissions to be approved.

In response to alleviating doubts that the Center can continue to operate as a going concern, they have implemented the following actions and intends to continue to implement additional processes and procedures on an on-going basis:

- The Center reviewed all close out analysis from ACS relating to prior years. Through this analysis, the Center was able to decrease the total liability to ACS down to \$938,707. This final closeout report was provided to the Center by ACS in a letter dated September 17, 2018 and attested to by The Center’s management. Currently, the remaining liability due to ACS has no agreed-upon terms for repayment, and ACS has not contacted The Center at any time for payment on the amount due.
- After a loss of approximately \$100,000 in the UPK program, and decreased enrollment, it was decided by management to cease operations of the one remaining UPK classroom at the Center. 19 slots from UPK were transferred over to the ACS Early Learn program at higher revenue rates. With the elimination of the UPK program, and the coverage of administrative costs in the expanded ACS Early Learn contract, the Center expects a future annual benefit of between \$50,000 and \$75,000.
- Management has provided a break-even enrollment number of 82 children for the Afterschool program. There has also been an additional \$120,000 of government revenue earmarked for the Youth program, which has helped alleviate some of the overhead and program costs of the Afterschool program. The Center believes that the Afterschool program will be profitable in fiscal year 6/30/19.
- Additional resources have been allocated to development efforts, as well as fundraising through special events, with the goal of receiving funding that is not tied to spending on specific grants.
- Management has requested that foster care organizations pay for the therapy services of children in the Changing Futures program.
- Collections on program fees for the Afterschool program have been shifted from program personnel to fiscal staff to track and request payment from parents on a more timely basis.
- A review of payroll is done quarterly to locate and prevent the cost of inefficient timekeeping and attendance tracking.

Note 4 - Fixed Assets

Fixed assets consist of the following as of June 30, 2018:

Leasehold improvements	\$701,166
Building and improvements	1,218,340
Land	61,500
Furniture and equipment	767,392
Vehicles	<u>148,909</u>
	2,897,307
Less: accumulated depreciation	<u>(1,910,406)</u>
Total fixed assets, net	<u>\$986,901</u>

Note 5 - Due to Administration for Children’s Services/ ACS Adjustment

Administration for Children’s Services (“ACS”) grant income is recorded based on estimated allowable costs and are subject to audit and adjustments by ACS. ACS completed its review and reconciliation of the Center’s fiscal year 2017 Early Learn program activities and issued a final closeout report. The total due to ACS for all past years through year ended June 30, 2018 has been determined to be \$938,707, which is less than the previous estimate by \$1,400,005. The ACS adjustment is reflected as non-recurring activity on the Statement of Activities as of June 30, 2018.

Note 6 - Line of credit

The Center maintains a \$300,000 revolving line of credit with Chase Bank payable with annual interest of 8% plus LIBOR rate which at June 30, 2018 was 9.85% . The line is secured by the Center’s property and has no expiration date. The balance owed on the line of credit as of June 30, 2018 is \$302,463 which exceeds line of credit limit due to accrued interest.

In February 2018, the Center obtained a cash flow loan from the Fund for the City of New York in the amount of \$49,983 for the support of program operations. This loan carried no interest and was recouped by the Mayor’s Office of Criminal Justice during the year. As such, no balance is due as of June 30, 2018.

Note 7 - Capital lease

In 2015, the Center entered into a five-year capital equipment lease agreement totaling \$36,060. The term of the agreement calls for a monthly payment of \$714, including interest. The lease carries an effective annual interest rate of 7% and expires in February 2020.

Annual principal payments due is as follows:

Year ending:	June 30, 2019	\$7,831
	June 30, 2020	<u>6,243</u>
Total		<u>\$14,074</u>

Note 8 - Loans Payable

Loans payable consist of the following as of June 30, 2018:

Loan Payable – JP Morgan Chase (a)	\$126,178
Loan Payable – JP Morgan Chase (b)	118,000
Loan Payable – car financing (c)	<u>16,887</u>
Total	<u>\$261,065</u>

- a) On June 8, 2017, the Center refinanced a loan agreement with JP Morgan Chase as the balloon payment of their previous loan came due. The new loan was for \$144,356 and requires payment of \$2,156 for seven years at 6.58%

- b) On June 8, 2017, the Center refinanced a second loan agreement with JP Morgan Chase as the balloon payment of this previous loan also came due. The new loan was for \$134,944 and requires payment of \$2,021 for seven years at 6.67%
- c) On April 10, 2018 the Center entered into a loan agreement to purchase a van totaling \$19,166 at an interest rate of 5.64% which is secured by the van and payable in twenty-four monthly installments of \$846.

Annual principal payments due on these loans is as follows:

Year ending:	June 30, 2019	\$44,236
	June 30, 2020	44,607
	June 30, 2021	39,774
	June 30, 2022	42,529
	June 30, 2023	45,475
Thereafter		<u>44,444</u>
Total		<u>\$261,065</u>

Note 9 - Temporarily Restricted Net Assets

The following summarizes the changes in temporarily restricted net assets:

	<u>June 30, 2018</u>			
	Beginning Balance <u>7/1/17</u>	<u>Contributions</u>	Released from <u>Restrictions</u>	Ending Balance <u>6/30/18</u>
Program restricted:				
College & teens	\$167,672	\$252,500	(\$269,731)	\$150,441
Changing futures	54,733	73,000	(51,942)	75,791
Capital campaign	50,000	0	0	50,000
Respite	2,832	35,000	(23,223)	14,609
Community gardens	15,639	46,730	(20,973)	41,396
Family empowerment	<u>0</u>	<u>48,760</u>	<u>0</u>	<u>48,760</u>
Total	<u>\$290,876</u>	<u>\$455,990</u>	<u>(\$365,869)</u>	<u>\$380,997</u>

The Center does not have the appropriate amount of cash on hand to comply with all donor-imposed restrictions.

Note 10 - Commitments

On September 28, 2010, the Center entered into a license agreement with the Parks Department of the City of New York (the Department) for the use of a building for one of its programs. Under the terms of this agreement, THE CENTER is entitled to operate its programs at The Kingsbridge Heights Community Center. Under the agreement, THE CENTER is responsible for the maintenance of the building. The agreement is terminable upon twenty-five days' notice at the discretion of the Department or THE CENTER. The

agreement expired on September 28, 2018, however, an updated agreement is currently being negotiated.

The Center receives donated space from NYC Department of Citywide Admin Services (“DCAS”) for the second site of the Early Childhood program. DCAS has a licensing agreement with the landlord which states that the space is to be used by the Administration for Children’s Services (“ACS”). The Center is not a party to the license agreement; however, the Early Childhood program is funded by ACS. The license agreement expires on November 28, 2022.

In June 2017, the Center received a notice from the District Council 1707, Local 95 Head Start Employee Welfare Fund (the Fund) representing its Head Start Employees notifying them of potential arrearages of fringe benefits to the Fund on behalf of certain employees during the years 2012 through 2015. The Center reviewed the Fund’s claim and believes that its liability (inclusive of penalties and other assessments) will be approximately \$200,000 and has recorded this amount as a liability in the financial statements. While the Fund is claiming the liability is approximately \$540,000, the Center believes that the remaining amount of the claim cannot be substantiated by the Fund and is vigorously disputing the balance.

Note 11 - Pension Plan

The Center sponsors a 403(b) thrift plan and trust covering all employees who have attained 12 consecutive months of employment. Contributions are determined as a percentage of each eligible employee’s base salary and all employees are fully vested in their contributions. The Center did not contribute to the plan during the year ended June 30, 2018.

Note 12 - Multi-Employer Benefit Plan

The Center participates in a multi-employer plan that provide defined benefits to certain contract labor covered by collective bargaining agreements. The “EIN/Pension Plan Number” column provides the Employer Identification Number (“EIN”) and the three-digit plan number. The zone status is based on information that the Center received from the plan and is certified by the plan’s actuary. Among other factors, plans in the red zone are generally less than 65 percent funded, plans in the yellow zone are less than 80 percent funded and plans in the green zone are more than 80 percent funded.

Information on the District Council 1707 Local 95 Head Start Employees Welfare Fund as of June 30, 2018 is as follows:

<u>EIN/Pension Plan Number</u>	<u>Plan End Date</u>	<u>PPA Zone Status</u>	<u>RP Status</u>	<u>Collective Bargaining Agreement Expiration Date</u>	<u>Contribution</u>
13-3819669/ 501	12/31/17	Green	N/A	1/31/19	<u>\$101,567</u>

Note 13 - Significant Concentrations

The Center derives its income primarily from reimbursements from government funding sources and from donations and grants. During the year ended June 30, 2018, the two largest government funding sources provided approximately 47% of the Center's total revenue and support.

Note 14 - Special Events

The following summarizes special event income for the year ended June 30, 2018:

	<u>Gala</u>
Gross revenue	\$298,877
Less: expenses with a direct benefit to donor	<u>(21,455)</u>
	277,422
Less: other event expenses	<u>(6,246)</u>
Total	<u>\$271,176</u>

Note 15 - Donated Services and Occupancy

The following summarizes the allocation of the in-kind rent and donated services:

	Early Childhood <u>Services</u>	Youth and Family <u>Services</u>	Program <u>Services</u>	Management and <u>General</u>	<u>Total</u>
Occupancy	\$691,493	\$51,838	\$743,331	\$8,885	\$752,216
Legal fees	<u>0</u>	<u>0</u>	<u>0</u>	<u>84,828</u>	<u>84,828</u>
Total	<u>\$691,493</u>	<u>\$51,838</u>	<u>\$743,331</u>	<u>\$93,713</u>	<u>\$837,044</u>

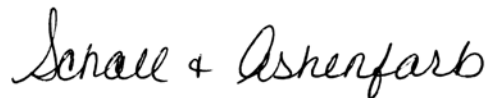
**INDEPENDENT AUDITOR'S REPORT
ON SUPPLEMENTARY INFORMATION**

To the Board of Directors of
The Kingsbridge Heights Community Center, Inc.

We have audited the financial statements of The Kingsbridge Heights Community Center, Inc. (the "Center") as of and for the year ended June 30, 2018, and have issued our report thereon dated November 21, 2018, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. We have not performed any procedures with respect to the audited financial statements subsequent to November 21, 2018.

The supplemental ACS schedules presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

This report is intended solely for the information and use of the Center and the New York City Administration for Children's Services and is not intended to be and should not be used by anyone other than those specified parties.



Schall & Ashenfarb
Certified Public Accountants, LLC

January 28, 2019

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF REVENUES AND EXPENDITURES
ACS Funded - EarlyLearn
For the year ended June 30, 2018

BUDGET CATEGORIES	ACS FUNDED											
	Budget		EarlyLearn							Total EarlyLearn (A)	Variance	Questioned Cost
	EarlyLearn	Child Care	Child Care UPK	FCCN	CDBG	Head Start	Head Start UPK	CTL				
Revenue:												
EarlyLearn revenue	\$ 3,852,052	\$ 473,426	\$ 63,721	\$ 1,374,317	\$ -	\$ 1,076,912	\$ 294,771	\$ -	\$ 3,283,147	\$ 568,905	\$ -	
Other revenue (disability, interest, etc.)	-	-	-	-	-	-	-	-	-	-	-	
Teacher's incentive fund	-	-	-	-	-	-	-	-	-	-	-	
HRA Voucher	-	-	-	-	-	-	-	-	-	-	-	
CACFP	-	-	-	-	-	-	-	-	-	-	-	
Parent Fees	203,349	23,249	-	209,215	-	-	-	-	232,464	(29,115)	-	
In-kind contribution	-	-	-	-	-	-	-	-	-	-	-	
Sponsor's contribution	-	-	-	-	-	-	-	-	-	-	-	
Other funding source revenue ¹	-	-	-	-	-	-	-	-	-	-	-	
Total Revenue	\$ 4,055,401	\$ 496,675	\$ 63,721	\$ 1,583,532	\$ -	\$ 1,076,912	\$ 294,771	\$ -	\$ 3,515,611	\$ 539,790	\$ -	
Expenditures												
Personnel cost												
Salaries	\$ 1,739,114	\$ 339,997	\$ 45,581	\$ 250,809	\$ -	\$ 761,097	\$ 208,777	\$ -	\$ 1,606,261	\$ 132,853	\$ -	
Salaries - COLA	8,201	-	-	-	-	6,870	-	-	6,870	1,331	-	
Teacher's Incentive	2,500	-	-	-	-	-	-	-	-	2,500	-	
Accrued Vacation	-	-	-	-	-	-	-	-	-	-	-	
FICA	135,393	26,177	3,710	17,657	-	60,837	16,936	-	125,317	10,076	-	
FICA - COLA	746	-	-	-	-	746	-	-	746	-	-	
FICA - Teacher's Incentive	211	-	-	-	-	-	-	-	-	211	-	
FICA - Accrued Vacation	-	-	-	-	-	-	-	-	-	-	-	
Workers compensation	13,753	2,956	386	1,701	-	6,754	1,956	-	13,753	-	-	
Unemployment insurance	34,128	6,792	964	4,972	-	15,857	4,432	-	33,017	1,111	-	
Pension	101,360	24,414	3,478	68	-	57,614	15,748	-	101,322	38	-	
Welfare fund	1,450	343	62	-	-	818	227	-	1,450	-	-	
Health Insurance	175,719	38,657	5,383	13,191	-	90,295	25,155	-	172,681	3,038	-	
Substitutes	-	-	-	-	-	-	-	-	-	-	-	
Total personnel cost	2,212,575	439,336	59,564	288,398	-	1,000,888	273,231	-	2,061,417	151,158	-	
Facilities cost												
Rent	-	-	-	-	-	-	-	-	-	-	-	
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	
Water and sewer	-	-	-	-	-	-	-	-	-	-	-	
Licensing and permits	-	-	-	-	-	-	-	-	-	-	-	
Insurance	18,347	5,122	467	3,201	-	7,976	2,233	-	18,999	(652)	(652)	
Custodial services	-	-	-	-	-	-	-	-	-	-	-	
Alarm	-	-	-	-	-	-	-	-	-	-	-	
Telecommunications	5,112	1,079	157	763	-	2,534	702	-	5,235	(123)	(123)	
Utilities	1,775	379	59	10	-	948	232	-	1,628	147	-	
Maintenance and repairs	17,956	4,605	587	112	-	9,842	2,585	-	17,731	225	-	
Capital expenditures and renovations	-	-	-	-	-	-	-	-	-	-	-	
Other facilities costs	7,005	2,630	-	2	-	-	-	-	2,632	4,373	-	
Total facilities cost	50,195	13,815	1,270	4,088	-	21,300	5,752	-	46,225	3,970	(775)	
Family Child Care Stipend	1,656,364	-	-	1,271,279	-	-	-	-	1,271,279	385,085	-	
Other than personnel services (OTPS)												
Supplies	20,276	6,293	634	-	-	10,379	2,970	-	20,276	-	-	
Equipment over \$3,000 - Head Start	-	-	-	-	-	-	-	-	-	-	-	
Equipment over \$5,000 - Child Care	15,764	15,744	-	-	-	-	-	-	15,744	20	-	
Postage	745	124	17	83	-	287	82	-	593	152	-	
Advertising	1,911	863	54	-	-	772	222	-	1,911	-	-	
Instructional Field Trips	-	-	-	-	-	-	-	-	-	-	-	
Training/Staff Development	10,134	1,869	260	-	-	4,340	1,225	-	7,694	2,440	-	
Transportation	2,291	53	6	-	-	116	37	-	212	2,079	-	
Food - CACFP	-	-	-	-	-	-	-	-	-	-	-	
Non-food related cost - CACFP	-	-	-	-	-	-	-	-	-	-	-	
Audit	1,841	-	-	3,240	-	-	-	-	3,240	(1,399)	(1,399)	
Parent Services	1,859	442	66	-	-	1,073	277	-	1,858	1	-	
Consultant - programmatic	14,463	3,347	446	230	-	7,542	2,064	-	13,629	834	-	
Consultant - administrative	66,465	15,008	1,774	11,038	-	29,922	8,442	-	66,184	281	-	
Indirect cost - Head Start	-	-	-	-	-	-	-	-	-	-	-	
Other OTPS	518	126	18	4,030	-	293	83	-	4,550	(4,032)	(4,032)	
Total OTPS	136,267	43,869	3,275	18,621	-	54,724	15,402	-	135,891	376	(5,431)	
TOTAL EARLYLEARN COST	\$ 4,055,401	\$ 497,020	\$ 64,109	\$ 1,582,386	\$ -	\$ 1,076,912	\$ 294,385	\$ -	\$ 3,514,812	\$ 540,589	\$ (6,206)	
Excess (deficiency) of revenue over (under) expenditures	\$ -	\$ (345)	\$ (388)	\$ 1,146	\$ -	\$ -	\$ 386	\$ -	\$ 799	\$ (799)	\$ 6,206	

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF REVENUES AND EXPENDITURES
ACS Funded - Other than EarlyLearn
For the year ended June 30, 2018

BUDGET CATEGORIES	Other Than EarlyLearn					Total Other Than EarlyLearn (B)	[A+B] Total ACS Funded (C)
	DOE CC UPK Enhancement	DOE HS UPK Enhancement	Health & Safety	Sandy Relief Fund	Other Funding		
Revenue:							
EarlyLearn revenue	\$ -	\$ 124,448	\$ 2,215	\$ -	\$ -	\$ 126,663	\$ 3,409,810
Other revenue (disability, interest, etc.)	-	-	-	-	-	-	-
Teacher's incentive fund	387	2,324	-	-	-	2,711	2,711
HRA Voucher	-	-	-	-	-	-	-
CACFP	-	-	-	-	-	-	-
Parent Fees	-	-	-	-	-	-	232,464
In-kind contribution	-	-	-	-	-	-	-
Sponsor's contribution	-	-	-	-	-	-	-
Other funding source revenue ¹	-	-	-	-	-	-	-
Total Revenue	\$ 387	\$ 126,772	\$ 2,215	\$ -	\$ -	\$ 129,374	\$ 3,644,985
Expenditures							
Personnel cost							
Salaries	\$ -	\$ 113,136	\$ -	\$ -	\$ -	\$ 113,136	\$ 1,719,397
Salaries - COLA	-	-	-	-	-	-	6,870
Teacher's Incentive	387	2,113	-	-	-	2,500	2,500
Accrued Vacation	-	-	-	-	-	-	-
FICA	-	7,127	-	-	-	7,127	132,444
FICA - COLA	-	-	-	-	-	-	746
FICA - Teacher's Incentive	-	211	-	-	-	211	211
FICA - Accrued Vacation	-	-	-	-	-	-	-
Workers compensation	-	-	-	-	-	-	13,753
Unemployment insurance	-	1,111	-	-	-	1,111	34,128
Pension	-	36	-	-	-	36	101,358
Welfare fund	-	-	-	-	-	-	1,450
Health Insurance	-	3,038	-	-	-	3,038	175,719
Substitutes	-	-	-	-	-	-	-
Total personnel cost	387	126,772	-	-	-	127,159	2,188,576
Facilities cost							
Rent	-	-	-	-	-	-	-
Property Taxes	-	-	-	-	-	-	-
Water and sewer	-	-	-	-	-	-	-
Licensing and permits	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	18,999
Custodial services	-	-	-	-	-	-	-
Alarm	-	-	-	-	-	-	-
Telecommunications	-	-	-	-	-	-	5,235
Utilities	-	-	-	-	-	-	1,628
Maintenance and repairs	-	-	-	-	-	-	17,731
Capital expenditures and renovations	-	-	-	-	-	-	-
Other facilities costs	-	-	-	-	-	-	2,632
Total facilities cost	-	-	-	-	-	-	46,225
Family Child Care Stipend	-	-	-	-	-	-	1,271,279
Other than personnel services (OTPS)							
Supplies	-	-	-	-	-	-	20,276
Equipment over \$3,000 - Head Start	-	-	-	-	-	-	-
Equipment over \$5,000 - Child Care	-	-	-	-	-	-	15,744
Postage	-	-	-	-	-	-	593
Advertising	-	-	-	-	-	-	1,911
Instructional Field Trips	-	-	-	-	-	-	-
Training/Staff Development	-	-	-	-	-	-	7,694
Transportation	-	-	-	-	-	-	212
Food - CACFP	-	-	-	-	-	-	-
Non-food related cost - CACFP	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	3,240
Parent Services	-	-	-	-	-	-	1,858
Consultant - programmatic	-	-	-	-	-	-	13,629
Consultant - administrative	-	-	-	-	-	-	66,184
Indirect cost - Head Start	-	-	-	-	-	-	-
Other OTPS	-	-	-	-	-	-	4,550
Total OTPS	-	-	-	-	-	-	135,891
TOTAL EARLYLEARN COST	\$ 387	\$ 126,772	\$ -	\$ -	\$ -	\$ 127,159	\$ 3,641,971
Excess (deficiency) of revenue over (under) expenditures	\$ -	\$ -	\$ 2,215	\$ -	\$ -	\$ 2,215	\$ 3,014

See accompanying notes to financial statements.

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF REVENUES AND EXPENDITURES
Not ACS Funded
For the year ended June 30, 2018

BUDGET CATEGORIES	NOT ACS FUNDED				
	Actual				
	CACFP	Cash Contribution (Head Start)	In-kind Contribution (Head Start)	Sponsor's Contribution (Other than Head Start)	Other Funding Source
Revenue:					
EarlyLearn revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Other revenue (disability, interest, etc.)	-	-	-	-	-
Teacher's incentive fund	-	-	-	-	-
HRA Voucher	-	-	-	-	-
CACFP	154,837	-	-	-	-
Parent Fees	-	-	-	-	-
In-kind contribution	-	-	-	-	-
Sponsor's contribution	-	-	-	-	-
Other funding source revenue ¹	-	-	-	-	-
Total Revenue	\$ 154,837	\$ -	\$ -	\$ -	\$ -
Expenditures					
Personnel cost					
Salaries	\$ 59,570	\$ -	\$ -	\$ -	\$ -
Salaries - COLA	-	-	-	-	-
Teacher's Incentive	-	-	-	-	-
Accrued Vacation	-	-	-	-	-
FICA	825	-	-	-	-
FICA - COLA	-	-	-	-	-
FICA - Teacher's Incentive	-	-	-	-	-
FICA - Accrued Vacation	-	-	-	-	-
Workers compensation	117	-	-	-	-
Unemployment insurance	318	-	-	-	-
Pension	-	-	-	-	-
Welfare fund	-	-	-	-	-
Health Insurance	3,818	-	-	-	-
Substitutes	-	-	-	-	-
Total personnel cost	64,648	-	-	-	-
Facilities cost					
Rent	-	-	-	-	-
Property Taxes	-	-	-	-	-
Water and sewer	-	-	-	-	-
Licensing and permits	-	-	-	-	-
Insurance	47	-	-	-	-
Custodial services	-	-	-	-	-
Alarm	-	-	-	-	-
Telecommunications	11	-	-	-	-
Utilities	-	-	-	-	-
Maintenance and repairs	197	-	-	-	-
Capital expenditures and renovations	-	-	-	-	-
Other facilities costs	-	-	-	-	-
Total facilities cost	255	-	-	-	-
Family Child Care Stipend	-	-	-	-	-
Other than personnel services (OTPS)					
Supplies	13,212	-	-	-	-
Equipment over \$3,000 - Head Start	-	-	-	-	-
Equipment over \$5,000 - Child Care	-	-	-	-	-
Postage	-	-	-	-	-
Advertising	-	-	-	-	-
Instructional Field Trips	-	-	-	-	-
Training/Staff Development	-	-	-	-	-
Transportation	-	-	-	-	-
Food - CACFP	123,013	-	-	-	-
Non-food related cost - CACFP	-	-	-	-	-
Audit	-	-	-	-	-
Parent Services	-	-	-	-	-
Consultant - programmatic	-	-	-	-	-
Consultant - administrative	162	-	-	-	-
Indirect cost - Head Start	-	-	-	-	-
Other OTPS	-	-	-	-	-
Total OTPS	136,387	-	-	-	-
TOTAL EARLYLEARN COST	\$ 201,290	\$ -	\$ -	\$ -	\$ -
Excess (deficiency) of revenue over (under) expenditures	\$ (46,453)	\$ -	\$ -	\$ -	\$ -

See accompanying notes to financial statements.

SCHEDULE 2

**KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF HEAD START EXPENSES BY PROGRAM YEAR
For the year ended June 30, 2018**

<u>Category</u>	<u>Program Year 04</u> <u>7/1/17-1/31/18</u>	<u>Program Year 05</u> <u>2/1/18-6/30/18</u>	<u>Total Head Start</u> <u>Expenses</u>
Personnel and fringe cost			
Salaries	\$ 429,166	\$ 338,801	\$ 767,967
FICA	33,323	28,260	61,583
Unemployment insurance	7,282	8,575	15,857
Pension	26,226	31,388	57,614
Welfare fund	-	818	818
Health insurance	54,934	35,361	90,295
Worker's compensation	6,967	(213)	6,754
Substitute staff	-	-	-
Total personnel and fringe cost	<u>557,898</u>	<u>442,990</u>	<u>1,000,888</u>
Facilities cost			
Rent (Delegate Agency Administered Costs)	-	-	-
Property taxes	-	-	-
Water/sewer	-	-	-
Utilities (Delegate Agency Administered Costs)	513	435	948
Insurance	6,335	1,641	7,976
Telecommunications	1,865	669	2,534
Maintenance and repairs	5,260	4,582	9,842
Other facilities cost	-	-	-
Total facilities cost	<u>13,973</u>	<u>7,327</u>	<u>21,300</u>
Other than personnel services (OTPS)			
Supplies	9,261	1,118	10,379
Equipment over \$3,000	-	-	-
Training	3,310	1,030	4,340
Parent services/family involvement	-	1,073	1,073
Programmatic consultants	4,884	2,658	7,542
Administrative consultants	20,988	8,934	29,922
Transportation	116	-	116
Audit	-	-	-
Food (not funded by CACFP)	110	183	293
Other OTPS	330	729	1,059
Total OTPS	<u>38,999</u>	<u>15,725</u>	<u>54,724</u>
Indirect cost	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	\$ 610,870	\$ 466,042	\$ 1,076,912
Health and Safety	-	-	-
Less: Program Income	-	-	-
Total Head Start Funded Expenses	<u>\$ 610,870</u>	<u>\$ 466,042</u>	<u>\$ 1,076,912</u>

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF HEAD START EXPENSES BY PROGRAM YEAR
For the year ended June 30, 2018

<u>Category</u>	<u>Program Year 04</u> <u>7/1/17-1/31/18</u>	<u>Program Year 05</u> <u>2/1/18-6/30/18</u>	<u>Total Head Start</u> <u>Expenses</u>
Non-Federal Share (NFS) Expenses			
Head Start UPK	\$ 177,113	\$ 117,271	\$ 294,384
DOE HS UPK Enhancement	41,201	85,958	127,159
Cash Contributions - Head Start	-	-	-
In-kind Contributions - Head Start	-	-	-
Total NFS Expenses	<u>\$ 218,314</u>	<u>\$ 203,229</u>	<u>\$ 421,543</u>
Total Head Start Program Expenses	<u>\$ 829,184</u>	<u>\$ 669,271</u>	<u>\$ 1,498,455</u>
NFS Program Percentage	26.3%	30.4%	28.1%
Administrative Expenses			
Personnel and fringe cost	\$ 96,092	\$ 32,453	\$ 128,545
Facilities cost	6,335	1,641	7,976
OTPS	20,988	8,934	29,922
Indirect cost	-	-	-
NFS expenses	<u>15,731</u>	<u>8,636</u>	<u>24,367</u>
Total Administrative Expenses	139,146	51,664	190,810
Total Head Start Program Expenses	829,184	669,271	1,498,455
Administrative Expense Percentage	16.8%	7.7%	12.7%
Special Reporting:			
CACFP Funded Expenses	\$ 66,962	\$ 47,058	\$ 114,020

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
STATEMENT OF NON-FEDERAL SHARE EXPENSES BY PROGRAM YEAR
For the year ended June 30, 2018

SCHEDULE 3

Category	HS UPK			DOE HS UPK Enhancement			Cash Contributions - Head Start			In-kind Contributions - Head Start		
	Program Year 04	Program Year 05	Total	Program Year 04	Program Year 05	Total	Program Year 04	Program Year 05	Total	Program Year 04	Program Year 05	Total
	7/1/17-1/31/18	2/1/18-6/30/18		7/1/17-1/31/18	2/1/18-6/30/18		7/1/17-1/31/18	2/1/18-6/30/18		7/1/17-1/31/18	2/1/18-6/30/18	
Personnel and fringe cost												
Salaries	\$ 124,379	\$ 84,397	\$ 208,776	\$ 38,046	\$ 77,590	\$ 115,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	9,692	7,244	16,936	2,294	5,044	7,338	-	-	-	-	-	-
Unemployment insurance	2,117	2,316	4,433	587	560	1,147	-	-	-	-	-	-
Pension	7,656	8,092	15,748	-	-	-	-	-	-	-	-	-
Welfare fund	-	155	155	-	-	-	-	-	-	-	-	-
Health insurance	15,989	9,165	25,154	274	2,764	3,038	-	-	-	-	-	-
Worker's compensation	2,027	-	2,027	-	-	-	-	-	-	-	-	-
Substitute staff	-	-	-	-	-	-	-	-	-	-	-	-
Total personnel and fringe cost	161,860	111,369	273,229	41,201	85,958	127,159.00	-	-	-	-	-	-
Facilities cost												
Rent (Delegate Agency Administered Costs)	-	-	-	-	-	-	-	-	-	-	-	-
Property taxes	-	-	-	-	-	-	-	-	-	-	-	-
Water/sewer	-	-	-	-	-	-	-	-	-	-	-	-
Utilities (Delegate Agency Administered Costs)	133	99	232	-	-	-	-	-	-	-	-	-
Insurance	1,817	416	2,233	-	-	-	-	-	-	-	-	-
Telecommunications	523	179	702	-	-	-	-	-	-	-	-	-
Maintenance and repairs	1,495	1,089	2,584	-	-	-	-	-	-	-	-	-
Other facilities cost	-	-	-	-	-	-	-	-	-	-	-	-
Total facilities cost	3,968	1,783	5,751	-	-	-	-	-	-	-	-	-
Other than personnel services (OTPS)												
Supplies	2,637	333	2,970	-	-	-	-	-	-	-	-	-
Equipment over \$3,000	-	-	-	-	-	-	-	-	-	-	-	-
Training	968	257	1,225	-	-	-	-	-	-	-	-	-
Parent services/family involvement	-	-	-	-	-	-	-	-	-	-	-	-
Programmatic consultants	1,417	647	2,064	-	-	-	-	-	-	-	-	-
Administrative consultants	6,088	2,354	8,442	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	-	-	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	-	-	-	-	-	-
Food (not funded by CACFP)	34	48	82	-	-	-	-	-	-	-	-	-
Other OTPS	141	480	621	-	-	-	-	-	-	-	-	-
Total OTPS	11,285	4,119	15,404	-	-	-	-	-	-	-	-	-
Indirect cost	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	\$ 177,113	\$ 117,271	\$ 294,384	\$ 41,201.00	\$ 85,958.00	\$ 127,159.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Breakdown by funding source:												
State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City	-	-	-	-	-	-	-	-	-	-	-	-
Private/Third-Party	-	-	-	-	-	-	-	-	-	-	-	-
Delegate Agency	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
Schedule of Equipment Inventory
June 30, 2018

SCHEDULE 4

<u>Description</u>	<u>Quantity</u>	<u>Serial Number</u>	<u>Date Purchased</u>	<u>Cost</u>
<u>Current Year Purchases</u>				\$ -
				-
				-
				-
				-
Total				\$ -
<u>Prior Year Inventory</u>				\$ -
Total Equipment Inventory				\$ -

KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
Schedule of Quantitative Program Results
For the year ended June 30, 2018

SCHEDULE 5

ENROLLMENT

1	Contracted slots per site	
	a) 3101 Kingsbridge Terrace	264
	b) 295 West 231st Street	91
	c)	-
	d)	-
	Total	<u>355</u>
2	Number of classrooms per site	
	a) 3101 Kingsbridge Terrace	4
	b) 295 West 231st Street	5
	c)	-
	d)	-
	Total	<u>9</u>
3	Number of children enrolled by site	
	a) 3101 Kingsbridge Terrace	232
	b) 295 West 231st Street	75
	c)	-
	d)	-
	Total	<u>307</u>
4	Number of children in attendance by site	
	a) 3101 Kingsbridge Terrace	199
	b) 295 West 231st Street	62
	c)	-
	d)	-
	Total	<u>261</u>
5	The average attendance for contract by site (#4 divided by #3)	
	a) 3101 Kingsbridge Terrace	86%
	b) 295 West 231st Street	84%
	c)	
	d)	
	Total Average	<u>85%</u>

COST

1	Total expense for the contract. (Total EL expense in Schedule 1-A)	\$ 3,514,812
2	Total expense by site	
	a) 3101 Kingsbridge Terrace	\$ 2,488,113
	b) 295 West 231st Street	1,026,701
	c)	-
	d)	-
	Total	<u>\$ 3,514,814</u>
3	Average cost slots (Total expenses/Total attendance by sites)	13,463
4	Average cost per site/Total cost per site/Attendance by site)	

**KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
SCHEDULE OF DUE TO OR DUE FROM ACS
FOR THE YEAR ENDED JUNE 30, 2018**

SCHEDULE 6

Due To or Due From ACS at 6/30/2017		\$ 2,306,353
Cash received/advances from ACS		3,283,147
Plus other funds collected:		
Parent Fees		232,464
Other revenue (disability, interest, etc.)		37,766
Total funds available		\$ 5,859,730
Less claimable expenditures:		
Expenditures	\$ (3,514,812)	
Less: ACS Adjustment	(1,400,005)	
Less: Questioned Costs	(6,206)	
Less: Accrued Vacation	-	
Less: FICA - Accrued Vacation	-	
Total allowable expenditures		\$ (4,921,023)
Due To or Due From ACS at 6/30/2018		\$ 938,707

Note: Claimable expenditures should be reported net of Accrued Vacation, FICA - Accrued Vacation (charged to ACS Funded Programs) and Questioned Costs.

**KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
 SCHEDULE OF ACCRUED VACATION
 FOR THE YEAR ENDED JUNE 30, 2018**

SCHEDULE 7

Schedule of Unused Earned Vacation and Sick Leave charged to ACS Funded Programs:

<u>Payroll Date</u>	<u>Employee # or position</u>	<u>Accrued Vacation</u>	<u>FICA - Accrued Vacation</u>	<u>Total as at 6/30/2018</u>
		\$ -	\$ -	\$ -
		-	-	-
		-	-	-

Total Accrued Vacation and FICA - Accrued Vacation \$ -

Note: The total Accrued Vacation and FICA - Accrued Vacation charged to ACS Funded Programs must agree per the Schedule 1A - Statements of Revenues and Expenditures: ACS Funded - EarlyLearn.

Vacation Policy: Full-time employees with service of up to 7 years receive 20 vacation days per year.

**KINGSBRIDGE HEIGHTS COMMUNITY CENTER, INC.
SCHEDULE OF PARENT FEES
FOR THE YEAR ENDED JUNE 30, 2018**

SCHEDULE 8

Parent fees collected were as follows:

	<u>6/30/18</u>
Parent Fees Collected	232,464